Nomination and Application Procedures

To nominate students, the exchange coordinator at the partner university will receive an email with a spreadsheet to enter the student's name, class level, gender, date of birth, and citizenship. Please return the spreadsheet to incoming.exchange@wsb.wisc.edu.

Nomination Deadlines: September 15 (spring), March 1 (fall/academic year)
Application Deadlines: October 1 (spring), March 15 (fall/academic year)

Nominated students will receive an email with the instructions for applying online. Then, the student must upload the following documents. Additional forms may also be requested by International Programs staff.

- Copy of the passport identity page
- Official university transcript
- Certificate of financial support
- Proof of English proficiency (TOEFL, IELTS, or Duolingo English Test if applicable)
- Buddy Program form (optional)

Academic Calendar (2021-2022)

The academic calendar can be found at go.wisc.edu/2w739v

<table>
<thead>
<tr>
<th>Fall 2021</th>
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<tbody>
<tr>
<td>3 September</td>
<td>Orientation (Mandatory)</td>
</tr>
<tr>
<td>6 September</td>
<td>Labor Day holiday (The university is closed.)</td>
</tr>
<tr>
<td>8 September</td>
<td>Instruction begins</td>
</tr>
<tr>
<td>25-28 November</td>
<td>Thanksgiving recess</td>
</tr>
<tr>
<td>15 December</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>17-23 December</td>
<td>Final exams</td>
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</table>

<table>
<thead>
<tr>
<th>Spring 2022</th>
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<tbody>
<tr>
<td>21 January</td>
<td>Orientation (Mandatory)</td>
</tr>
<tr>
<td>25 January</td>
<td>Instruction begins</td>
</tr>
<tr>
<td>12-20 March</td>
<td>Spring break</td>
</tr>
<tr>
<td>6 May</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>8-13 May</td>
<td>Final exams</td>
</tr>
</tbody>
</table>

Contact

International Programs
Wisconsin School of Business
University of Wisconsin–Madison
3150 Grainger Hall
975 University Avenue
Madison, WI 53706 USA

Incoming exchange students should contact the office by:
incoming.exchange@wsb.wisc.edu
+1-608-265-5017
go.wisc.edu/WSBinternational

Staff should contact their primary exchange coordinator:
Joseph Halaas, Director
joseph.halaas@wisc.edu
+1-608-262-9037

Brianna Cacchione, Program Manager
brianna.cacchione@wisc.edu
+1-608-890-2035

Bianca Cusimano Danner,
Program Manager
bianca.cusimanodanner@wisc.edu
+1-608-890-1473

Deedie Robinson, Program Coordinator
deidre.robinson@wisc.edu
+1-608-262-4218
Cost of Living

U.S. Immigration requires that incoming exchange students show proof of $7,200 USD for one semester or $16,000 USD for one academic year in Madison. Estimates for expenses (in USD) are:

- Housing and food: $5,800/semester
- Books and supplies: $560/semester
- Personal expenses: Personal expenses vary widely. Most students spend between $350 and $450 per month in Madison. Travel to other cities is not included in this estimate.
- Apartment set-up costs (such as bedding, utensils, cleaning supplies): approximately $150/semester.
- Local transportation: Most students live within walking distance of Grainger Hall, home of the Wisconsin School of Business. Students receive a free bus pass for other local transportation.

Mandatory SHIP Health Insurance: Non-U.S. students are required to purchase this plan. Contact SHIP for more information: [uhs.wisc.edu/ship](http://uhs.wisc.edu/ship)

Rates for 2020-2021

- Fall semester: $615 if younger than 26, $920 if 26 or older
- Spring/summer semester: $861 if younger than 26, $1,288 if 26 or older

Visa

All non-U.S. citizens must have a student visa. Students will receive a DS-2019 with their acceptance packet, which is used to apply for a J-1 student visa. Please keep the DS-2019 expiration date in mind. Students must leave the U.S. within 30 days of this date. However, students interested in participating in an internship following their exchange program can work with their exchange coordinator and ISS in order to request an extension.

Additional advising regarding visa status is provided by International Student Services (ISS) at [iss.wisc.edu](http://iss.wisc.edu).

Housing

On-campus housing is in high demand and cannot be guaranteed. Incoming exchange students should also be prepared to live off campus. Undergraduate students who are interested in living on campus should send an email to assignme@housing.wisc.edu after being nominated and include their full name and 10-digit UW ID number. Meal plans are required for most on-campus housing options. UW-Madison’s [Campus Area Housing](http://campusareahousing.wisc.edu) page has information and listings of apartments that are currently available for rent in the Madison area.
Student Services

International Programs provides assistance to exchange students prior to their arrival in Madison and throughout their stay on campus. In addition, we arrange an orientation program and a buddy program.

- Orientation: Students participate in activities and receive information along with other new exchange students to the university.
- Buddy Program: International Programs will match exchange students with current Wisconsin School of Business student volunteers. Exchange students may contact their buddies prior to arrival in Madison. When possible, the buddies will meet the exchange students upon arrival in Madison. The buddy program is informal and the amount of interaction between buddies depends upon the initiative of both students.

The University of Wisconsin–Madison campus and the Wisconsin School of Business are rich with services and facilities available to all students.

- Academic Advising: Each exchange student receives academic advising from business school staff, as well as support from the University Special & Guest Student office.
- Career Advising: Exchange students have access to advisors to discuss CVs and other career issues.
- Student Organizations: The business school sponsors numerous student organizations related to business and academic issues. The campus offers hundreds of other organizations, including social, religious, and service organizations.
- Computer Services: Exchange students have access to computer labs in Grainger Hall, as well as the university’s dozens of other computer labs.
- Sports and Recreational Facilities: Students may use the university’s sport facilities (cardio rooms, weights, swimming pools, tracks, basketball courts, racquetball courts, etc.) for no additional cost. Unlimited group fitness classes cost $30 per semester.

Why Wisconsin?

Madison is the capital of the State of Wisconsin. It offers the perfect combination of natural beauty, cultural offerings, outdoor recreation, distinctive restaurants, and vibrant nightlife. Founded in 1900, the Wisconsin School of Business established one of the first five business programs in the nation. That entrepreneurial spirit remains, guiding how the School inspires students and the world through research and learning experiences. In 2020, the undergraduate business program was ranked #7 among U.S. public universities, second for real estate, and first for risk management & insurance by U.S. News & World Report.

More information about Madison is available online at madison.wisc.edu.

Academic Environment

Areas of concentration/majors: Accounting; Actuarial Science; Finance, Investment, & Banking; Information Systems; International Business; Management & Human Resources; Marketing; Operations & Technology Management; Real Estate; Risk Management & Insurance.

Language of Instruction: English

- Academic courses are available in English as a Second Language (ESL): esl.wisc.edu

Academic Expectations:

- Grading: Final grades are often based on consistent attendance, exams, projects, regular homework, and class participation. Grades are from A-F, usually based on a percentage scale.
- Course load: Courses are typically three credits per class. As required by U.S. Immigration & Naturalization Services, undergraduates must take between 12-18 credits and graduate students must take between 8-18 credits.
- Examinations: Exam formats vary. Final exams are typically held during the 16th week of the semester and students are required to stay until after their last exam. No exceptions can be made.
- Course choice: Exchange students may register for courses in most departments at the university, as long as the class has space, the prerequisites have been satisfied, and the class has not been reserved for certain students. Please note that many graduate level business courses are not open to exchange students.