**Buckingham Badger**

bbadger@wisc.edu | 608.123.4567 | Madison, WI

**Education**

**University of Wisconsin-Madison**   **Madison, WI**

Degree: Bachelor of Business Administration *May 2023*

Major: Management and Human Resources

Overall GPA: 3.65/4.00 (Dean’s List 2 Semesters)

**ESCP-Europe** **Paris, France**

Study Abroad Program *January 2022 – May 2021*

**Experience**

**Robert W. Baird & Co. Milwaukee, WI (Remote)**

*Recruiting and Talent Acquisition Intern May 2022 – August 2022*

* Participated in 50+ candidate interviews, ran background checks, and verified educational information in order to provide hiring recommendations to leadership team
* Entered contract dates, appointments, promotions, and confidential information into various databases
* Assisted in the planning and organization to ensure a successful on-campus recruitment cycle for fall

**Center for the First-Year Experience Madison, WI**

*Transfer Ambassador September 2020 – September 2021*

* Strategized new approaches to connect with first semester transfer students at weekly staff meetings
* Collaborated with campus departments to effectively identify and address the needs of transfer students
* Distributed weekly e-mails to update transfer students on available opportunities and programs on campus and in the larger Madison community
* Coordinated 10 events over the year, such as bonfires and bowling nights, to help build community
* Utilized social networking platforms to quickly communicate answers to transfer students’ questions

**Greater Green Bay YMCA** **Green Bay, WI**

*Swim Instructor May 2019 – August 2021 (seasonal)*

* Taught swim lessons to children, ages 3-13, with a focus on building confidence in the water and developing skills that were appropriate for each participant’s age level and experience in a fun and safe environment
* Collaborated with two other instructors to execute and adapt lesson plans and maintain safety for all members
* Built strong relationships with families by communicating weekly improvements and addressing concerns

**Leadership and Involvement**

**Society for Human Resource Management (SHRM) Madison, WI**

*Communications Chair January 2022 – Present*

* Manage all official internal and external communication for the organization
* Collaborate weekly with seven executive board members to determine programming for 50+ member organization and delegate planning and execution responsibilities to committee chairs
* Network with alumni and employers to learn more about industry opportunities through on-campus speaker events and corporate site visits in the Midwest region

*Active Member September 2019 – Present*

* Gain knowledge of potential career opportunities by attending corporate and employer presentations
* Develop business acumen by interacting with group members to learn investing strategies and engage in problem solving opportunities
* Partner with other members twice per semester to serve local community organizations in Madison

**Skills and Interests**

Languages: Spanish (fluent), French (beginner)